

Fees and Charges

2023/24



Printed Date: 13/12/2022

Last modified: 13/12/2022

Report Description:

A full schedule of the fees and charges for all Council services for the coming year

Neighbourhood Services

Building Control

Building Control

2022/23 Charge	2023/24 Charge	VAT	Record
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Building Control

Sale Of Approval Notices	24.00	26.00	S	357
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Building Control Research

Additional Copies of Documents/Notices	30.00	32.00	S	360
Historical Research Per Hr (Inc 4 Copies)	75.00	80.00	S	359

Building Control

Building Control

2022/23 Charge

2023/24 Charge

VAT

Record

Charges For Certain Small Buildings And Extensions - Additional Charge (Non Part P Electrician)

01 Extensions Under 10m2 (single storey)	300.00	323.00	S	1,074
02 Extensions 10m2 - 40m2 (single storey)	300.00	323.00	S	1,075
03 Extensions 40m2 - 100m2 (single storey)	300.00	323.00	S	1,076
04 Two storey extension not exceeding 40m2	300.00	323.00	S	1,077
05 Two storey extension 40m2 - 100m2	300.00	323.00	S	1,078
06 Two storey extension 100m2 to 200m2	300.00	323.00	S	1,080
07 Loft conversion without dormers (max 60m2)	300.00	323.00	S	1,081
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	300.00	323.00	S	1,082
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	300.00	323.00	S	1,083
10 Erection of a single storey domestic garage extension or carport up to 100m2	300.00	323.00	S	1,084
11 Conversion of a domestic garage to habitable rooms (max 40m2)	300.00	323.00	S	1,085
12 Alterations to extend or create a basement up to 100m2	300.00	323.00	S	1,086

Charges For Certain Small Buildings And Extensions - Building Notice Charge (Note 1)

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	227
01 Extensions Under 10m2 (single storey)	704.00	757.00	S	228
02 Extensions 10m2 - 40m2 (single storey)	1,019.00	1,095.00	S	229
03 Extensions 40m2 - 100m2 (single storey)	1,197.00	1,287.00	S	230
04 Two storey extension not exceeding 40m2	1,197.00	1,287.00	S	231
05 Two storey extension 40m2 - 100m2	1,515.00	1,629.00	S	232
06 Two storey extension 100m2 to 200m2	1,796.00	1,931.00	S	1,046
07 Loft conversion without dormers (max 60m2)	841.00	904.00	S	1,047
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	997.00	1,072.00	S	1,048
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	558.00	600.00	S	1,049
10 Erection of a single storey domestic garage extension or carport up to 100m2	662.00	712.00	S	1,050
11 Conversion of a domestic garage to habitable rooms (max 40m2)	784.00	843.00	S	1,051
12 Alterations to extend or create a basement up to 100m2	1,535.00	1,650.00	S	1,052

Building Control

Building Control

2022/23 Charge

2023/24 Charge

VAT

Record

Charges For Certain Small Buildings And Extensions - Inspection Charge

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	220
01 Extensions Under 10m2 (single storey)	504.00	557.00	S	221
02 Extensions 10m2 - 40m2 (single storey)	719.00	795.00	S	222
03 Extensions 40m2 - 100m2 (single storey)	897.00	987.00	S	223
04 Two storey extension not exceeding 40m2	897.00	987.00	S	224
05 Two storey extension 40m2 - 100m2	1,215.00	1,329.00	S	225
06 Two storey extension 100m2 to 200m2	1,496.00	1,631.00	S	1,053
07 Loft conversion without dormers (max 60m2)	541.00	604.00	S	1,054
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	697.00	772.00	S	1,055
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	358.00	400.00	S	1,056
10 Erection of a single storey domestic garage extension or carport up to 100m2	462.00	512.00	S	1,057
11 Conversion of a domestic garage to habitable rooms (max 40m2)	484.00	543.00	S	1,058
12 Alterations to extend or create a basement up to 100m2	1,235.00	1,350.00	S	1,059

Building Control

Building Control

2022/23 Charge

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VAT

Record

Charges For Certain Small Buildings And Extensions - Plan Charge

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	213
01 Extensions Under 10m2 (single storey)	200.00	200.00	S	214
02 Extensions 10m2 - 40m2 (single storey)	300.00	300.00	S	215
03 Extensions 40m2 - 100m2 (single storey)	300.00	300.00	S	216
04 Two storey extension not exceeding 40m2	300.00	300.00	S	217
05 Two storey extension 40m2 - 100m2	300.00	300.00	S	218
06 Two storey extension 100m2 to 200m2	300.00	300.00	S	1,060
07 Loft conversion without dormers (max 60m2)	300.00	300.00	S	1,061
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	300.00	300.00	S	1,062
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	200.00	200.00	S	1,063
10 Erection of a single storey domestic garage extension or carport up to 100m2	200.00	200.00	S	1,064
11 Conversion of a domestic garage to habitable rooms (max 40m2)	200.00	300.00	S	1,065
12 Alterations to extend or create a basement up to 100m2	300.00	300.00	S	1,066

Building Control

Building Control

2022/23 Charge	2023/24 Charge	VAT	Record
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Charges For Certain Small Buildings And Extensions - Regularisations (Note 2)

00 No Fee Required i.e. Cavity Wall	0.00	0.00	O	234
01 Extensions Under 10m2 (single Storey)	880.00	946.00	O	235
02 Extensions 10m2 - 40m2 (single Storey)	1,274.00	1,370.00	O	236
03 Extensions 40m2 - 100m2 (single storey)	1,497.00	1,609.00	O	237
04 Two storey extension not exceeding 40m2	1,497.00	1,609.00	O	238
05 Two storey extension 40m2 - 100m2	1,893.00	2,035.00	O	239
06 Two storey extension 100m2 to 200m2	2,245.00	2,413.00	O	1,067
07 Loft conversion without dormers (max 60m2)	1,052.00	1,131.00	O	1,068
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,246.00	1,339.00	O	1,069
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	697.00	749.00	O	1,070
10 Erection of a single storey domestic garage extension or carport up to 100m2	827.00	889.00	O	1,071
11 Conversion of a domestic garage to habitable rooms (max 40m2)	980.00	1,054.00	O	1,072
12 Alterations to extend or create a basement up to 100m2	1,918.00	2,062.00	O	1,073

Street Numbering & Re-Numbering

a) Renaming Property Per Property	63.00	68.00	O	367
b) Single Property	102.00	110.00	O	363
c) 2-5 Properties	144.00	155.00	O	364
d) 6-10 Properties	203.00	218.00	O	365
e) 11 Plus Properties (£100 plus an additional £2 per property up to a max of £300)	203.00	218.00	O	366

Domestic Alterations to a Single Building - Building Notice Charge

2022/23 Charge	2023/24 Charge	VAT	Record
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Electrical work (non competent persons scheme)

Any electrical work	423.00	455.00	S	1,115
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Building Control

Domestic Alterations to a Single Building - Building Notice Charge

2022/23 Charge 2023/24 Charge VAT Record

Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	456.00	490.00	S	1,109
02 Estimated cost exceeding £5,000 and up to £25,000	717.00	771.00	S	1,110
03 Estimated cost exceeding £25,001 and up to £50,000	939.00	1,009.00	S	1,111
04 Estimated cost exceeding £50,001 and up to £75,000	1,459.00	1,568.00	S	1,112

Renovation of thermal element

Renovation of thermal element to a single dwelling	456.00	490.00	S	1,108
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Underpinning

Underpinning (POA)	0.00	0.00	S	1,107
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Window replacement (non competent persons scheme)

Per installation over 20 windows	379.00	407.00	S	1,114
Per installation up to 20 windows	259.00	278.00	S	1,113

Domestic Alterations to a Single Building - Inspection Charge

2022/23 Charge 2023/24 Charge VAT Record

Electrical work (non competent persons scheme)

Any electrical work (Inc in Plan Charge)	0.00	0.00	S	1,105
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000 (Inc in Plan Charge)	0.00	0.00	S	1,099
02 Estimated cost exceeding £5,000 and up to £25,000 (Inc in Plan Charge)	417.00	471.00	S	1,100
03 Estimated cost exceeding £25,001 and up to £50,000	639.00	709.00	S	1,101
04 Estimated cost exceeding £50,001 and up to £75,000	1,159.00	1,268.00	S	1,102

Building Control

Domestic Alterations to a Single Building - Inspection Charge

2022/23 Charge 2023/24 Charge VAT Record

Renovation of thermal element

Renovation of thermal element to a single dwelling (Inc in Plan Charge)	0.00	0.00	S	1,098
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Underpinning

Underpinning (Price on Application)	0.00	0.00	S	1,097
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Window replacement (non competent persons scheme)

Per installation over 20 windows (Inc in Plan Charge)	0.00	0.00	S	1,104
Per installation up to 20 windows (Inc in Plan Charge)	0.00	0.00	S	1,103

Domestic Alterations to a Single Building - Plan Charge

2022/23 Charge 2023/24 Charge VAT Record

Electrical work (non competent persons scheme)

Any electrical work	423.00	455.00	S	1,095
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	456.00	490.00	S	1,089
02 Estimated cost exceeding £5,000 and up to £25,000	300.00	300.00	S	1,090
03 Estimated cost exceeding £25,001 and up to £50,000	300.00	300.00	S	1,091
04 Estimated cost exceeding £50,001 and up to £75,000	300.00	300.00	S	1,092

Renovation of thermal element

Renovation of thermal element to a single dwelling	456.00	490.00	S	1,088
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Underpinning

Underpinning (POA)	0.00	0.00	S	1,087
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Building Control

Domestic Alterations to a Single Building - Plan Charge

2022/23 Charge 2023/24 Charge VAT Record

Window replacement (non competent persons scheme)

Per installation over 20 windows	379.00	407.00	S	1,094
Per installation up to 20 windows	259.00	278.00	S	1,093

Domestic Alterations to a Single Building - Regularisation Charge

2022/23 Charge 2023/24 Charge VAT Record

Electrical work (non competent persons scheme)

Any electrical work	528.00	568.00	O	1,125
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	570.00	613.00	O	1,119
02 Estimated cost exceeding £5,000 and up to £25,000	896.00	963.00	O	1,120
03 Estimated cost exceeding £25,001 and up to £50,000	1,174.00	1,262.00	O	1,121
04 Estimated cost exceeding £50,001 and up to £75,000	1,823.00	1,960.00	O	1,122

Renovation of thermal element

Renovation of thermal element to a single dwelling	570.00	613.00	O	1,118
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Underpinning

Underpinning (POA)	0.00	0.00	O	1,117
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Window replacement (non competent persons scheme)

Per installation over 20 windows	474.00	510.00	O	1,124
Per installation up to 20 windows	325.00	349.00	O	1,123

Non Domestic Alterations - Inspection Charge

2022/23 Charge 2023/24 Charge VAT Record

Building Control

Non Domestic Alterations - Inspection Charge

2022/23 Charge

2023/24 Charge

VAT

Record

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000 (Included in Plan Charge)	0.00	0.00	S	1,194
02 Estimated cost exceeding £5,000 and up to £25,000	468.00	526.00	S	1,195
03 Estimated cost exceeding £25,000 and up to £50,000	854.00	941.00	S	1,196
04 Estimated cost exceeding £50,000 and up to £100,000	1,121.00	1,231.00	S	1,197
05 Estimated cost exceeding £100,000 and up to £150,000	1,330.00	1,456.00	S	1,198
06 Installation of a Mezzanine floor up to 500m2	888.00	977.00	S	1,199

Office / Shop fit out

01 Floor area up to 500m2	537.00	600.00	S	1,200
02 Floor area 500m2 to 1000m2	888.00	977.00	S	1,201
03 Change of use of a Building (charged in addition to the above works)(Included in Plan Charge)	0.00	0.00	S	1,202

Renovation of thermal element

01 Estimated cost up to £50,000 (Included in Plan Charge)	0.00	0.00	S	1,191
02 Estimated cost exceeding £50,001 and up to £100,000	363.00	413.00	S	1,192
03 Estimated cost exceeding £100,001 and up to £250,000	468.00	526.00	S	1,193

Window replacement (non competent persons scheme).

Per installation over 20 windows (Included in Plan Charge)	0.00	0.00	S	1,190
Per installation up to 20 windows (Included in Plan Charge)	0.00	0.00	S	1,189

Non Domestic Alterations - Plan Charge

2022/23 Charge

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VAT

Record

Building Control

Non Domestic Alterations - Plan Charge

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VAT

Record

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000	530.00	550.00	S	1,180
02 Estimated cost exceeding £5,000 and up to £25,000	300.00	300.00	S	1,181
03 Estimated cost exceeding £25,000 and up to £50,000	300.00	300.00	S	1,182
04 Estimated cost exceeding £50,000 and up to £100,000	350.00	350.00	S	1,183
05 Estimated cost exceeding £100,000 and up to £150,000	350.00	350.00	S	1,184
06 Installation of a Mezzanine floor up to 500m2	300.00	300.00	S	1,185

Office / Shop fit out

01 Floor area up to 500m2	300.00	300.00	S	1,186
02 Floor area 500m2 to 1000m2	300.00	300.00	S	1,187
03 Change of use of a Building (charged in addition to the above works)	300.00	300.00	S	1,188

Renovation of thermal element

01 Estimated cost up to £50,000	493.00	530.00	S	1,177
02 Estimated cost exceeding £50,001 and up to £100,000	300.00	300.00	S	1,178
03 Estimated cost exceeding £100,001 and up to £250,000	300.00	300.00	S	1,179

Window replacement (non competent persons scheme).

Per installation over 20 windows	379.00	407.00	S	1,176
Per installation up to 20 windows	259.00	278.00	S	1,175

Non Domestic Alterations - Regularisation Charge

2022/23 Charge

2023/24 Charge

VAT

Record

Building Control

Non Domestic Alterations - Regularisation Charge

2022/23 Charge

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VAT

Record

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000	663.00	713.00	O	1,208
02 Estimated cost exceeding £5,000 and up to £25,000	960.00	1,032.00	O	1,209
03 Estimated cost exceeding £25,000 and up to £50,000	1,443.00	1,551.00	O	1,210
04 Estimated cost exceeding £50,000 and up to £100,000	1,839.00	1,977.00	O	1,211
05 Estimated cost exceeding £100,000 and up to £150,000	2,100.00	2,258.00	O	1,212
06 Installation of a Mezzanine floor up to 500m2	1,485.00	1,596.00	O	1,213

Office / Shop fit out

01 Floor area up to 500m2	1,046.00	1,124.00	O	1,214
02 Floor area 500m2 to 1000m2	1,485.00	1,596.00	O	1,215
03 Change of use of a Building (charged in addition to the above works)	300.00	325.00	O	1,216

Renovation of thermal element

01 Estimated cost up to £50,000	617.00	663.00	O	1,205
02 Estimated cost exceeding £50,001 and up to £100,000	828.00	890.00	O	1,206
03 Estimated cost exceeding £100,001 and up to £250,000	960.00	1,032.00	O	1,207

Window replacement (non competent persons scheme).

Per installation over 20 windows	474.00	510.00	O	1,204
Per installation up to 20 windows	325.00	349.00	O	1,203

Non Domestic Extensions and New Build - Inspection Charge

2022/23 Charge

2023/24 Charge

VAT

Record

Building Control

Non Domestic Extensions and New Build - Inspection Charge

2022/23 Charge

2023/24 Charge

VAT

Record

All Other Use Classes

01 Floor Area not exceeding 10m2	652.00	723.00	S	1,167
02 Floor area exceeding 10m2 but not exceeding 40m2	798.00	884.00	S	1,168
03 Floor area exceeding 40m2 but not exceeding 100m2	1,059.00	1,165.00	S	1,169
04 Floor area exceeding 100m2 but not exceeding 200m2	1,410.00	1,542.00	S	1,170

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	684.00	758.00	S	1,143
02 Floor area exceeding 10m2 but not exceeding 40m2	1,059.00	1,165.00	S	1,144
03 Floor area exceeding 40m2 but not exceeding 100m2	1,551.00	1,694.00	S	1,145
04 Floor area exceeding 100m2 but not exceeding 200m2	2,044.00	2,224.00	S	1,146

Industrial and Storage Use

01 Floor Area not exceeding 10m2 (Inc in Plan Charge)	330.00	377.00	S	1,155
02 Floor area exceeding 10m2 but not exceeding 40m2	425.00	483.00	S	1,156
03 Floor area exceeding 40m2 but not exceeding 100m2	704.00	783.00	S	1,157
04 Floor area exceeding 100m2 but not exceeding 200m2	847.00	937.00	S	1,158

Non Domestic Extensions and New Build - Plan Charge

2022/23 Charge

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Record

All Other Use Classes

01 Floor Area not exceeding 10m2	300.00	300.00	S	1,163
02 Floor area exceeding 10m2 but not exceeding 40m2	350.00	350.00	S	1,164
03 Floor area exceeding 40m2 but not exceeding 100m2	350.00	350.00	S	1,165
04 Floor area exceeding 100m2 but not exceeding 200m2	350.00	350.00	S	1,166

Building Control

Non Domestic Extensions and New Build - Plan Charge

2022/23 Charge

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Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	300.00	300.00	S	1,139
02 Floor area exceeding 10m2 but not exceeding 40m2	350.00	350.00	S	1,140
03 Floor area exceeding 40m2 but not exceeding 100m2	350.00	350.00	S	1,141
04 Floor area exceeding 100m2 but not exceeding 200m2	350.00	350.00	S	1,142

Industrial and Storage Use

01 Floor Area not exceeding 10m2	300.00	300.00	S	1,151
02 Floor area exceeding 10m2 but not exceeding 40m2	350.00	350.00	S	1,152
03 Floor area exceeding 40m2 but not exceeding 100m2	350.00	350.00	S	1,153
04 Floor area exceeding 100m2 but not exceeding 200m2	350.00	350.00	S	1,154

Non Domestic Extensions and New Build - Regularisation Charge

2022/23 Charge

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VAT

Record

All Other Use Classes

01 Floor Area not exceeding 10m2	1,190.00	1,279.00	O	1,171
02 Floor area exceeding 10m2 but not exceeding 40m2	1,434.00	1,542.00	O	1,172
03 Floor area exceeding 40m2 but not exceeding 100m2	1,761.00	1,893.00	O	1,173
04 Floor area exceeding 100m2 but not exceeding 200m2	2,200.00	2,365.00	O	1,174

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	1,230.00	1,322.00	O	1,147
02 Floor area exceeding 10m2 but not exceeding 40m2	1,761.00	1,893.00	O	1,148
03 Floor area exceeding 40m2 but not exceeding 100m2	2,377.00	2,555.00	O	1,149
04 Floor area exceeding 100m2 but not exceeding 200m2	2,992.00	3,216.00	O	1,150

Building Control

Non Domestic Extensions and New Build - Regularisation Charge

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Industrial and Storage Use

01 Floor Area not exceeding 10m2	788.00	847.00	O	1,159
02 Floor area exceeding 10m2 but not exceeding 40m2	969.00	1,042.00	O	1,160
03 Floor area exceeding 40m2 but not exceeding 100m2	1,318.00	1,417.00	O	1,161
04 Floor area exceeding 100m2 but not exceeding 200m2	1,497.00	1,609.00	O	1,162

Small Domestic Buildings - Building Notices (New Dwellings Up To 300M2 Each)

2022/23 Charge 2023/24 Charge VAT Record

Number Of Dwellings

a) 1	1,516.00	1,630.00	S	191
b) 2	2,041.00	2,194.00	S	192
c) 3	2,394.00	2,574.00	S	193
d) 4	2,747.00	2,953.00	S	194
e) 5	3,204.00	3,444.00	S	195
f) 6	3,661.00	3,936.00	S	196
g) 7	4,048.00	4,352.00	S	197
h) 8	4,437.00	4,770.00	S	198
i) 9	4,823.00	5,185.00	S	199
j) 10	5,210.00	5,600.00	S	200
k) exceeding 10 - Price on Application	0.00	0.00	S	201

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

2022/23 Charge 2023/24 Charge VAT Record

Building Control

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

2022/23 Charge

2023/24 Charge

VAT

Record

Number Of Dwellings

a) 1	1,216.00	1,330.00	S	169
b) 2	1,741.00	1,894.00	S	170
c) 3	2,094.00	2,274.00	S	171
d) 4	2,247.00	2,453.00	S	172
e) 5	2,704.00	2,944.00	S	173
f) 6	2,661.00	2,936.00	S	174
g) 7	3,048.00	3,352.00	S	175
h) 8	3,437.00	3,770.00	S	176
i) 9	3,823.00	4,185.00	S	177
j) 10	4,210.00	4,600.00	S	178
k) exceeding 10 - Price on Application	0.00	0.00	S	179

Small Domestic Buildings - Plan Charge (New Dwellings Up To 300M2 Each)

2022/23 Charge

2023/24 Charge

VAT

Record

Number Of Dwellings

a) 1	300.00	300.00	S	147
b) 2	300.00	300.00	S	148
c) 3	300.00	300.00	S	149
d) 4	500.00	500.00	S	150
e) 5	500.00	500.00	S	151
f) 6	1,000.00	1,000.00	S	152
g) 7	1,000.00	1,000.00	S	153
h) 8	1,000.00	1,000.00	S	154
i) 9	1,000.00	1,000.00	S	155
j) 10	1,000.00	1,000.00	S	156
k) exceeding 10 - Price on Application	0.00	0.00	S	157

Building Control

Small Domestic Buildings - Regularisation Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2022/23 Charge	2023/24 Charge	VAT	Record
a) 1	1,894.00	2,036.00	O	1,035
b) 2	2,551.00	2,742.00	O	1,036
c) 3	2,992.00	3,216.00	O	1,037
d) 4	3,433.00	3,690.00	O	1,038
e) 5	4,005.00	4,305.00	O	1,039
f) 6	4,575.00	4,918.00	O	1,040
g) 7	5,060.00	5,440.00	O	1,041
h) 8	5,546.00	5,962.00	O	1,042
i) 9	6,029.00	6,481.00	O	1,043
j) 10	6,512.00	7,000.00	O	1,044
k) exceeding 10 (POA)	0.00	0.00	O	1,045

Car Parks

Ashford Multi-Storey

Parking Fees

	2022/23 Charge	2023/24 Charge	VAT	Record
a) Up to 30 minutes	0.50	0.50	S	61
b) Up to 2 hours	1.00	1.00	S	62
c) Over 2 hours	3.00	3.00	S	63

Season Tickets

a) 3 Months	60.00	60.00	S	65
b) 6 Months	100.00	100.00	S	66
c) 12 months	180.00	180.00	S	67

Dumsey Meadow,Abbey Drive,The Broadway Laleham

Pay And Display

	2022/23 Charge	2023/24 Charge	VAT	Record
a) Up to 1 hour	0.00	0.00	S	88
b) Up to 2 hours	1.50	1.50	S	89
c) Over 2 hours	2.00	2.00	S	90

Green Street & Old Bathing Station, Sunbury

Pay And Display

	2022/23 Charge	2023/24 Charge	VAT	Record
a) Up to 1 hour	0.00	0.00	S	1,466
b) Up to 2 hours	1.50	1.50	S	1,467
c) Over 2 hours	2.00	2.00	S	1,468

Laleham Park/Thameside Car Parks

	2022/23 Charge	2023/24 Charge	VAT	Record
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Car Parks

Laleham Park/Thameside Car Parks

Pay And Display

	2022/23 Charge	2023/24 Charge	VAT	Record
a) Up to 1 hour	0.50	0.50	S	1,229
b) Up to 2 hours	2.00	2.00	S	1,228
c) Up to 4 hours	3.00	3.00	S	1,230
d) Over 4 hours	7.00	7.00	S	1,231
e) 3 consecutive days	15.00	15.00	S	1,465

Lammas Park

Pay And Display

	2022/23 Charge	2023/24 Charge	VAT	Record
a) Up to 1 hour	0.50	0.50	S	72
b) Up to 2 hours	2.00	2.00	S	71
c) Up to 4 hours	3.00	3.00	S	73
d) Over 4 hours	7.00	7.00	S	74

Manor Park

Local Season Tickets

	2022/23 Charge	2023/24 Charge	VAT	Record
a) 3 Months	65.00	65.00	S	953
b) 6 months	80.00	80.00	S	954
c) 12 months	100.00	100.00	S	955

Pay and Display

a) Up to 1 hour	0.00	0.00	S	947
b) Up to 2 hours	1.50	1.50	S	948
c) Over 2 hours	2.00	2.00	S	949

Orchard Meadow, Walled Garden & Thames Street Sunbury

	2022/23 Charge	2023/24 Charge	VAT	Record
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Car Parks

Orchard Meadow, Walled Garden & Thames Street Sunbury

2022/23 Charge 2023/24 Charge VAT Record

Local Season Tickets

a) 3 Months	65.00	65.00	S	85
b) 6 Months	85.00	85.00	S	86
c) 12 Months	110.00	110.00	S	87

Pay And Display

a) Up to 1 hour	0.00	0.00	S	79
b) Up to 2 hours	1.50	1.50	S	80
c) Over 2 hours	2.00	2.00	S	81

Other

2022/23 Charge 2023/24 Charge VAT Record

Off Street Suspensions

Suspensions - reserved parking (one off admin fee)	30.00	30.00	S	98
Suspensions - Vehicle Charge Per Day	15.00	15.00	S	1,426

Other

Film Concessions (£15-£25 per vehicle per day - Price on application)	15.00	15.00	S	99
Lost Or Replacement Tickets & Entry/Exit Cards	14.00	14.00	S	100

Penalties

2022/23 Charge 2023/24 Charge VAT Record

Penalty Bands

Full Band 1	70.00	70.00	S	56
Full Band 2	50.00	50.00	S	57
Mitigated Band 1	35.00	35.00	S	58
Mitigated Band 2	25.00	25.00	S	59

Car Parks

Shepperton Village Hall

2022/23 Charge	2023/24 Charge	VAT	Record
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Local Season Tickets

a) 3 Months	65.00	65.00	S	1,471
b) 6 Months	85.00	85.00	S	1,472
c) 12 Months	110.00	110.00	S	1,473

Pay and Display

a) Up to 1 hour	0.00	0.00	S	950
b) Up to 2 hours	1.00	1.00	S	951
c) Over 2 hours	3.00	3.00	S	952

Staines (Tothill MSCP, Elmsleigh Surface and Elmsleigh MSCP)

2022/23 Charge	2023/24 Charge	VAT	Record
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Pay & Display (Tothill MSCP) or Pay on Foot (Elmsleigh Surface and Elmsleigh MSCP)

a) Up to 1 Hour	1.00	1.00	S	1,621
b) Up to 2 Hours	2.00	2.00	S	1,622
c) Up to 3 Hours	3.00	3.00	S	1,623
d) Up to 4 Hours	4.00	4.00	S	1,624
e) Up to 5 Hours	7.00	7.00	S	1,625
f) Over 5 Hours	14.00	14.00	S	1,626
g) 7pm to 12 midnight (Elmsleigh Surface car park only)	2.00	2.00	S	1,627

Staines Long-Stay - Monday to Sunday 8am to 7pm

2022/23 Charge	2023/24 Charge	VAT	Record
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Car Parks

Staines Long-Stay - Monday to Sunday 8am to 7pm

Pay And Display

	2022/23 Charge	2023/24 Charge	VAT	Record
a) Up to 1 hour	1.30	1.30	S	46
b) Up to 2 hours	2.30	2.30	S	47
c) Up to 3 hours	2.70	2.70	S	48
d) Up to 4 hours	3.50	3.50	S	1,427
e) Up to 5 Hours	3.70	3.70	S	49
f) Over 5 Hours	7.30	7.30	S	50
g) 5 days Monday to Friday only (Kingston Road only)	35.00	35.00	S	1,474

Staines Long-Stay - Monday to Sunday Evening Charge

Staines - Town centre car parks

	2022/23 Charge	2023/24 Charge	VAT	Record
Sunday Charge (excludes Lammas Park)	2.00	2.00	S	1,311

Staines Pay and Display

Contract Parking - Elmsleigh Road, South Street West, Tothill & Bridge Street

	2022/23 Charge	2023/24 Charge	VAT	Record
Up to 12 Months	830.00	830.00	S	991

Season Tickets - Kingston Road CP only - Railway Users

a) 3 Months	230.00	230.00	S	993
b) 12 Months	800.00	800.00	S	994

Season Tickets - Staines (working in Staines)

a) 3 Months	205.00	205.00	S	52
b) 6 Months	380.00	380.00	S	53
c) 12 Months	715.00	715.00	S	54

Car Parks

Staines Short-Stay

2022/23 Charge 2023/24 Charge VAT Record

Pay And Display

a) Up to 1 hour	1.30	1.30	S	40
b) Up to 2 hours	2.30	2.30	S	41
c) Up to 3 hours	2.70	2.70	S	42
d) Up to 4 hours	3.80	3.80	S	43
e) Up to 5 Hours	7.00	7.00	S	44
f) Over 5 Hours	12.20	12.20	S	45
g) 7pm to 12 midnight (Riverside Surface)	1.20	1.20	S	1,005
h) 7pm to 12 midnihgt (Elmsleigh Surface & Elmsleigh MSCP)	2.00	2.00	S	1,618

The Broadway, Laleham Village

2022/23 Charge 2023/24 Charge VAT Record

Local Season Tickets

a) 3 Months	65.00	65.00	S	94
b) 6 Months	85.00	85.00	S	95
c) 12 Months	110.00	110.00	S	96

Cemeteries

	2022/23 Charge	2023/24 Charge	VAT	Record
Miscellaneous Fees				
Late Arrival for Service (TBC -depends on circumstances)			E	1,680

Interment

Adult Grave

	2022/23 Charge	2023/24 Charge	VAT	Record
Adult Grave 24 Hour Burial for one only (5 foot)	2,139.00	2,246.00	O	1,245
Adult Grave For 1 Interment	1,523.00	1,599.00	O	725
Adult Grave For 1 Interment - Casket	1,694.00	1,779.00	O	726
Adult Grave For 2 Interments	1,584.00	1,663.00	O	727
Adult Grave For 2 Interments - Casket	1,810.00	1,901.00	O	728
Brick Vault (Inter only) Include brick vault fee and loss of 1 x grave space	3,168.00	3,326.00	O	1,305

Advance Purchase

Cremated Remains PIA*	1,676.00	1,760.00	o	1,684
Cremated Remains PIA* Ashford Old Section GOR	1,930.00	2,027.00	O	1,685
Purchase in advance of additional earthen grave	3,900.00	4,095.00	O	785

Child Grave

Child Grave For 1 Interment	475.00	499.00	O	729
Child Grave For 2 Interment	475.00	499.00	O	730
Child Internment within 24 hours	609.00	639.00	O	1,414
Child plot within 24 hours	698.00	733.00	O	1,413
Stillborn Interment	387.00	406.00	E	731

Garden of remembrance (cremated remains)

Cremated Remains (Includes Ashford Old Section)	543.00	570.00	E	732
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Cemeteries

Interment

2022/23 Charge	2023/24 Charge	VAT	Record
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Non Residents/Parishioners Charge

Treble Fees For Residents out of Borough (Price on Application)			O	744
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Memorial Garden

2022/23 Charge	2023/24 Charge	VAT	Record
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Ashford

Plot Fee - Cremated remains (old garden of remembrance - Ashford) only	1,017.00	1,068.00	E	1,001
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Miscellaneous Fees

2022/23 Charge	2023/24 Charge	VAT	Record
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Exclusive Right - Purchase of

Issue of duplicate deed of grant (Transfer of ownership)	115.00	121.00	E	1,321
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Other

2022/23 Charge	2023/24 Charge	VAT	Record
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Exclusive Right - Purchase of

Burial in a Vault	2,226.00	2,337.00	E	1,416
Child Grave	543.00	570.00	E	735
Cremated Remains	858.00	901.00	E	734
Earthen Grave	2,032.00	2,134.00	E	733
Earthen Grave within 24 hours (Adult)	2,473.00	2,597.00	E	1,301

Exhumation

Exhumation of ashes (Price on Application)			E	784
Exhumation of body (Price on Application)			E	1,246

Cemeteries

Other

2022/23 Charge	2023/24 Charge	VAT	Record
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Miscellaneous Fees

Late Arrival for Service -TBC, Depending on circumstances					1,686
Registration Of Assignment (Transfer of ownership)	158.00	166.00	O		749

Right to Erect Memorial Bench

2022/23 Charge	2023/24 Charge	VAT	Record
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Memorial Bench

Supply & Installation of Memorial Bench	1,536.00	1,613.00	S		967
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Right to Erect Memorial Plaque

2022/23 Charge	2023/24 Charge	VAT	Record
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Memorial Tower Plaque

10 Yrs	375.00	394.00	E		998
15 Yrs	529.00	555.00	E		999
25 Yrs	705.00	740.00	E		1,000

Right To Erect Monument

2022/23 Charge	2023/24 Charge	VAT	Record
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1. Traditional Graves

Additional Inscription	207.00	217.00	E		742
Erection of a Wooden Cross (after 12 months)	399.00	419.00	S		1,313
Headstone	399.00	419.00	E		739
Headstones And Kerbstones	581.00	610.00	E		736
Kerbs Only	386.00	405.00	E		741
Monument Over 91.5cm (3')	1,057.00	1,110.00	E		737
Vase Or Tablet	270.00	284.00	E		738

Cemeteries

Right To Erect Monument

2022/23 Charge 2023/24 Charge VAT Record

2. Garden Of Remembrance Tablet

Garden Of Remembrance Tablet	212.00	223.00	E	743
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Right to erect monuments

2022/23 Charge 2023/24 Charge VAT Record

Installation of Memorials

Permit for remedial repair of a memorial	48.00	50.00	E	1,616
permit to clean a memorial	16.00	17.00	E	1,617
Replacement of Headstone or Kerb or Tablet or Vase	48.00	50.00	E	1,615
Temporary wooden cross for one year	0.00	0.00	S	1,613
Vase (new, additional)	81.00	85.00	E	1,614

Use of Chapel

2022/23 Charge 2023/24 Charge VAT Record

Location

Asford & Staines - Admin Fees	75.00	79.00	O	1,688
Ashford And Staines	316.00	332.00	O	724

Environmental Health

Licensing

2022/23 Charge 2023/24 Charge VAT Record

Street Trading

New Application Submission Fee - Deducted From Licence Fee If Application Is Approved	91.00	96.00	S	1,243
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Street Trading - Per Annum

a) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: All Residential Area: Where Streets Are Not Classified Roads	940.00	987.00	S	101
b) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: Sites In Classified Roads Which Are Not Prohibited Streets	940.00	987.00	S	102
c) Consent For Sites Adjacent To The Public Highway (Static Sites), for Specified Periods From Identified Sites During Street Trading Hours	940.00	987.00	S	103

Environmental Protection Act

Environmental Information Regulations 2004

2022/23 Charge 2023/24 Charge VAT Record

Contaminated Land Enquiries

General Inquiries - Hourly Rate	60.00	63.00	S	324
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Pollution Prevention & Control Act

2022/23 Charge 2023/24 Charge VAT Record

Additional fee for operating mobile plant without a permit

	1,188.00	1,188.00	O	1,609
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Additional fee where Operation subject to reporting obligation of the EC Regulation

	104.00	104.00	O	1,608
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LAPPC & LAIPPC substistance charges

Where paid quarterly the total amount payable will be increased by	38.00	38.00	O	908
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Environmental Protection Act

Pollution Prevention & Control Act

2022/23 Charge

2023/24 Charge

VAT

Record

LAPPC Annual Subsistence Charge

1.a) Standard process Low	772.00	772.00	O	807
1.a) Standard process Low (where permit is for a combined Part B and waste installation)	876.00	876.00	O	1,235
1.b) Standard process Medium	1,161.00	1,161.00	O	809
1.b) Standard process Medium (where permit is for a combined Part B and waste installation)	1,317.00	1,317.00	O	1,236
1.c) Standard process High	1,747.00	1,747.00	O	811
1.c) Standard process High (where permit is for a combined Part B and waste installation)	1,954.00	1,954.00	O	1,237
2.a) Reduced fee activities (Low)	79.00	79.00	O	813
2.b) Reduced fee activities (Med)	158.00	158.00	O	814
2.c) Reduced fee activities (High)	237.00	237.00	O	815
3.a) PVR I & II combined (Low)	113.00	113.00	O	1,234
3.b) PVR I & II combined (High)	341.00	341.00	O	821
3.c) PVR I & II combined (Med)	226.00	226.00	O	820
4.a) Other reduced fee activities (Low)	228.00	228.00	O	825
4.b) Other reduced fee activities (Med)	365.00	365.00	O	826
4.c) Other reduced fee activities (High)	548.00	548.00	O	827
6.a) Standard mobile plant, for first and second permits (Low)	626.00	626.00	O	837
6.b) Standard mobile plant, for first and second permits (Medium)	1,034.00	1,034.00	O	838
6.c) Standard mobile plant, for first and second permits (High)	1,551.00	1,551.00	O	839
7.a) For the third to seventh permits (Low)	385.00	385.00	O	843
7.b) For the third to seventh permits (Medium)	617.00	617.00	O	844
7.c) For the third to seventh permits (High)	924.00	924.00	O	845
8.a) Eighth and subsequent permits (Low)	198.00	198.00	O	849
8.b) Eighth and subsequent permits (Medium)	314.00	314.00	O	850
8.c) Eighth and subsequent permits (High)	473.00	473.00	O	851

Environmental Protection Act

Pollution Prevention & Control Act

2022/23 Charge

2023/24 Charge

VAT

Record

LAPPC charges - Application Fee

Additional fee for operating without a permit	1,188.00	1,188.00	O	1,217
Additional fee where a LAPPC application for any of the above is for a combined Part B and waste application	279.00	279.00	O	806
Other Reduced Fee Activities	362.00	362.00	O	801
PVR I & II combined	257.00	257.00	O	800
PVRI, SWOBs, and Dry Cleaners Reduced Fee Activities	155.00	155.00	O	799
Reduced fee activities: Additional fee for operating without a permit	0.00	0.00	O	802

LAPPC mobile plant charges - Application fees

Number of permits = 1	1,650.00	1,650.00	O	867
Number of permits = 2	1,650.00	1,650.00	O	868
Number of permits = 3 through to 8	985.00	985.00	O	869
Number of permits = 8 and over	498.00	498.00	O	874

LAPPC subsistence fees

Late Payment Fees	52.00	52.00	O	1,233
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LAPPC Substantial change

Reduced fee activities	102.00	102.00	O	866
Standard process	1,050.00	1,050.00	O	864
Standard process where the substantial change results in a new PPC activity	1,650.00	1,650.00	O	865

LAPPC Temporary transfer for mobiles

First transfer	53.00	53.00	O	861
Repeat following enforcement or warning	53.00	53.00	O	863

Environmental Protection Act

Pollution Prevention & Control Act

2022/23 Charge 2023/24 Charge VAT Record

LAPPC Transfer and Surrender

New operator at low risk reduced fee activity	0.00	0.00	O	857
Reduced fee activities: partial transfer	47.00	47.00	O	860
Reduced fee activities: transfer - Price on application	0.00	0.00	O	859
Standard process partial transfer	497.00	497.00	O	856
Standard process transfer	169.00	169.00	O	855
Surrender: all Part B activities	0.00	0.00	O	858

Reduced fee activity(low)change of operator. additional inspection fee

	78.00	78.00	o	1,607
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Food Safety

Food Safety

	2022/23 Charge	2023/24 Charge	VAT	Record
Voluntary Surrender Of Foodstuffs Certificate	78.00	82.00	S	308

Food Hygiene Rating Scheme

Request for re-inspection under the Food Hygiene Rating Scheme	219.00	230.00	S	1,592
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Foodstuffs For Export

Per Certificate (If Visit Needed)	168.00	176.00	O	307
Per Certificate (If Visit Not Needed)	84.00	88.00	O	306

Housing

Housing Enforcement

2022/23 Charge 2023/24 Charge VAT Record

Housing Act 1985 - Section 265 Demolition order

Hourly Rate	67.00	70.00	O	1,628
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Housing Act 2004 - Section 11,12,20,21,28,29,40 & 43 - Enforcement Notices

Hourly Rate	67.00	70.00	O	356
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Immigration Housing Inspection

Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	28.00	29.00	S	1,486
Housing Inspection	178.00	187.00	O	915

Licensing

Animal Welfare

2022/23 Charge 2023/24 Charge VAT Record

New or renewal application (Plus all associated vet fees and charges)

Arranging for the Provision of Boarding (Application Fee 407, Grant Fee 114)	496.00	521.00	O	1,585
Boarding for cats (Application Fee 407, Grant Fee 114)	496.00	521.00	O	1,577
Boarding in dogs in kennels - (Application Fee 407, Grant Fee 114)	496.00	521.00	O	1,575
Dog Breeders - (Application Fee 407, Grant Fee 114)	496.00	521.00	O	1,569
Dog Day Care (Application Fee 407, Grant Fee 114)	496.00	521.00	O	1,579
Each additional licensable activity/inspection	109.00	114.00	O	1,588
Each additional site visit to hosts as part of the arrangers licence application/ renewal	106.00	111.00	O	1,610
Hiring out horses (Application Fee 407, Grant Fee 114)	496.00	521.00	O	1,571
Home boarders (dogs only) (Application Fee 407, Grant Fee 114)	496.00	521.00	O	1,573
Keeping or training animals for exhibition (Application Fee 407 Grant Fee 114)	496.00	521.00	O	1,583
Replacement Licence	55.00	58.00	O	1,591
Re-rating Inspection	248.00	260.00	O	1,587
Selling Animals as Pets (Application Fee 407, Grant Fee 114)	496.00	521.00	O	1,581

Animals

2022/23 Charge 2023/24 Charge VAT Record

Variation to any Animal Licence

Variation to Licence with no visit required	91.00	96.00	O	1,024
Variation to Licence with visit	247.00	259.00	O	1,025

Zoo and Dangerous Wild Animal Licences

Dangerous Wild Animals (Plus all associated vet fees and Charges)	496.00	521.00	O	1,611
Initial zoo applications (plus all associated vet fees and charges)	496.00	521.00	O	1,023

Gambling Act 2005

2022/23 Charge 2023/24 Charge VAT Record

Licensing

Gambling Act 2005

2022/23 Charge

2023/24 Charge

VAT

Record

Gambling Act Fees

Adult Gaming Centres: a) New Applications	2,000.00	2,000.00	O	488
Adult Gaming Centres: b) Annual Fees	1,000.00	1,000.00	O	489
Adult Gaming Centres: c) Variations	1,000.00	1,000.00	O	490
Adult Gaming Centres: d) Transfers	1,200.00	1,200.00	O	491
Adult Gaming Centres: e) Reinstatements	1,200.00	1,200.00	O	492
Adult Gaming Centres: f) Provisionals Statements	2,000.00	2,000.00	O	493
Adult Gaming Centres: g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	494
Adult Gaming Centres: h) Copy of licence	25.00	25.00	O	927
Adult Gaming Centres: i) Notification of change	50.00	50.00	O	926
Betting Premises (Excluding Tracks): a) New Applications	2,700.00	2,700.00	O	467
Betting Premises (Excluding Tracks): b) Annual Fees	600.00	600.00	O	468
Betting Premises (Excluding Tracks): c) Variations	1,500.00	1,500.00	O	469
Betting Premises (Excluding Tracks): d) Transfers	1,200.00	1,200.00	O	470
Betting Premises (Excluding Tracks): e) Reinstatements	1,200.00	1,200.00	O	471
Betting Premises (Excluding Tracks): f) Provisionals Statements	3,000.00	3,000.00	O	472
Betting Premises (Excluding Tracks): g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	473
Betting premises (Excluding Tracks): h) Copy of licence	25.00	25.00	O	921
Betting premises (Excluding Tracks): i) Notification of change	50.00	50.00	O	920
Bingo Clubs: a) New Applications	3,500.00	3,500.00	O	460
Bingo Clubs: b) Annual Fees	1,000.00	1,000.00	O	461
Bingo Clubs: c) Variations	1,750.00	1,750.00	O	462
Bingo Clubs: d) Transfers	1,200.00	1,200.00	O	463
Bingo Clubs: e) Reinstatements	1,200.00	1,200.00	O	464
Bingo Clubs: f) Provisionals Statements	3,500.00	3,500.00	O	465
Bingo Clubs: g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	466
Bingo Clubs: h) Notification of change	50.00	50.00	O	918
Bingo Clubs: i) Copy of licence	25.00	25.00	O	919
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): a) Application Fee (N Permit)	100.00	100.00	O	519

Licensing

Gambling Act 2005

	2022/23 Charge	2023/24 Charge	VAT	Record
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	100.00	100.00	O	520
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): c) Annual Fee	50.00	50.00	O	521
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): d) Renewal Fee	100.00	100.00	O	522
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): e) Variation Fee	100.00	100.00	O	523
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): f) Copy Of Permit	15.00	15.00	O	524
Club Gaming Permit: a) Application Fee (New Permit)	200.00	200.00	O	513
Club Gaming Permit: b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	100.00	100.00	O	514
Club Gaming Permit: c) Annual Fee	50.00	50.00	O	515
Club Gaming Permit: d) Renewal Fee	200.00	200.00	O	516
Club Gaming Permit: e) Variation Fee	100.00	100.00	O	517
Club Gaming Permit: f) Copy Of Permit	15.00	15.00	O	518
Family Entertainment Centre: a) New Applications	2,000.00	2,000.00	O	481
Family Entertainment Centre: b) Annual Fees	750.00	750.00	O	482
Family Entertainment Centre: c) Variations	1,000.00	1,000.00	O	483
Family Entertainment Centre: d) Transfers	950.00	950.00	O	484
Family Entertainment Centre: e) Reinstatements	950.00	950.00	O	485
Family Entertainment Centre: f) Provisionals Statements	2,000.00	2,000.00	O	486
Family Entertainment Centre: g) Licence Application (Provisional Statement Holders)	950.00	950.00	O	487
Family Entertainment Centre: h) Copy of licence	25.00	25.00	O	925
Family Entertainment Centre: i) Notification of change	50.00	50.00	O	924
Licensed Premises - Notification Of Intent To Use Automatic Entitlement (1-2 Machines)	50.00	50.00	O	495
Licensed Premises Gaming Machine Permit (3+ Machines): a) Application Fee (New Permit)	150.00	150.00	O	496
Licensed Premises Gaming Machine Permit (3+ Machines): b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	497
Licensed Premises Gaming Machine Permit (3+ Machines): c) Annual Fee	50.00	50.00	O	498
Licensed Premises Gaming Machine Permit (3+ Machines): d) Variation Fee	100.00	100.00	O	499
Licensed Premises Gaming Machine Permit (3+ Machines): e) Transfer Fee	25.00	25.00	O	500
Licensed Premises Gaming Machine Permit (3+ Machines): f) Change Of Name	25.00	25.00	O	501
Licensed Premises Gaming Machine Permit (3+ Machines): g) Copy Of Permit	15.00	15.00	O	502
Prize Gaming Permit: a) Application Fee (New Permit)	300.00	300.00	O	508
Prize Gaming Permit: b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	509

Licensing

Gambling Act 2005

	2022/23 Charge	2023/24 Charge	VAT	Record
Prize Gaming Permit: c) Renewal Fee	300.00	300.00	O	510
Prize Gaming Permit: d) Change Of Name	25.00	25.00	O	511
Prize Gaming Permit: e) Copy Of Permit	15.00	15.00	O	512
Small Society Lotteries: a) New Registration	40.00	40.00	O	525
Small Society Lotteries: b) Annual Fee	20.00	20.00	O	526
Tracks: a) New Applications	2,500.00	2,500.00	O	474
Tracks: b) Annual Fees	1,000.00	1,000.00	O	475
Tracks: c) Variations	1,250.00	1,250.00	O	476
Tracks: d) Transfers	950.00	950.00	O	477
Tracks: e) Reinstatements	950.00	950.00	O	478
Tracks: f) Provisionals Statements	2,500.00	2,500.00	O	479
Tracks: g) Licence Application (Provisional Statement Holders)	950.00	950.00	O	480
Tracks: h) Copy of licence	25.00	25.00	O	923
Tracks: i) Notification of change	50.00	50.00	O	922
Unlicensed Family Entertainment Centre Gaming Machine Permit: a) Application Fee (New Permit)	300.00	300.00	O	503
Unlicensed Family Entertainment Centre Gaming Machine Permit: b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	504
Unlicensed Family Entertainment Centre Gaming Machine Permit: c) Renewal Fee	300.00	300.00	O	505
Unlicensed Family Entertainment Centre Gaming Machine Permit: d) Change Of Name	25.00	25.00	O	506
Unlicensed Family Entertainment Centre Gaming Machine Permit: e) Copy Of Permit	15.00	15.00	O	507

HMO Licensing Scheme

2022/23 Charge	2023/24 Charge	VAT	Record
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Licensing

HMO Licensing Scheme

HMO Licence

	2022/23 Charge	2023/24 Charge	VAT	Record
a) Up to 6 Occupants (application fee £569.94; maintenance fee £234.06)	766.00	804.00	O	1,008
b) 7 to 9 occupants (application fee £627.65; maintenance fee £367.35)	948.00	995.00	O	1,009
c) 10 to 14 occupants (application fee £687.75; maintenance fee £404.25)	1,040.00	1,092.00	O	1,010
d) 15 or more occupants (application fee £771.56; maintenance fee £452.44)	1,166.00	1,224.00	O	1,011
e) Penalty for late or incomplete applications	145.00	152.00	O	1,012
f) Extra charge for processing separate licence holder and manager applications	37.00	39.00	O	1,013
g) Discount for members of an approved landlords association	37.00	39.00	O	1,014
h) Cancelled licence application (to cover aborted work on processing the application)	150.00	158.00	O	1,695

HMO Licence Renewal

Application for a licence renewal (regardless of whether a one, three or five year licence is granted based on the outcome of the risk assessment) (application fee £440.78; maintenance fee £259.22).	667.00	700.00	O	1,678
Cancelled licence application (to cover aborted work on processing the application)	150.00	158.00	O	1,694
Discount for members of an approved landlords association	38.00	40.00	O	1,267
Extra charge for processing separate licence holder and manager applications	37.00	39.00	O	1,266
Penalty for late or incomplete applications	145.00	152.00	O	1,265

Licensing Act 2003

2022/23 Charge	2023/24 Charge	VAT	Record
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Licensing

Licensing Act 2003

2022/23 Charge

2023/24 Charge

VAT

Record

Licensing Fees

Application For Provisional Statement Where Premises Are Being Built etc (Sec 29)	315.00	315.00	O	444
Application For Transfer Of A Premises Licence (Section 42)	23.00	23.00	O	447
Application To Vary Licence To Specify Individual As Premises Supervisor (Section37)	23.00	23.00	O	446
Change Of Relevant Registered Address Of Club (Section 83,(1) Or (2)	10.50	10.50	O	451
Duty To Notify Change Of Name Or Address (Section 127)	10.50	10.50	O	454
Interim Authority Notice Following Death Etc Of Licence Holder (Section 47)	23.00	23.00	O	448
Notification Of Change Of Name And Address (Section 33)	10.50	10.50	O	445
Notification Of Change Of Name Or Alteration Of Rules Of The Club (Section 82)	10.50	10.50	O	450
Personal Licence	37.00	37.00	O	423
Personal Licence Grant Or Renewal (Section 117)	37.00	37.00	O	442
Right Of Freeholder Etc To Be Notified Of Licensing Matters (Section 178)	21.00	21.00	O	455
Temporary Events Notice	21.00	21.00	O	422
Temporary Events Notice (Section100)	21.00	21.00	O	441
Theft, Loss etc Of Certificate Or Summary (Section 79)	21.00	21.00	O	449
Theft, Loss etc Of Personal Licence (Section 126)	10.50	10.50	O	453
Theft, Loss etc Of Premises Licence Or Summary (Section 25)	10.50	10.50	O	443
Theft, Loss etc Of Temporary Event Notice (Section 110)	10.50	10.50	O	452

Licensing Register Entries

For All Entries (If Plans Are Required)	3,000.00	3,000.00	O	440
For All Entries (No Plans Are Required)	1,000.00	1,000.00	O	439
Per Individual Copy	26.00	26.00	O	438

Premises Licence

Minor Variation	89.00	89.00	O	917
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Licensing

Licensing Act 2003

Premises Licence - Annual Fee

	2022/23 Charge	2023/24 Charge	VAT	Record
A	70.00	70.00	O	431
B	180.00	180.00	O	432
C	295.00	295.00	O	433
D	320.00	320.00	O	434
E	350.00	350.00	O	435

Premises Licence - Annual Fee (For Town Centre Pubs Only)

D X 2	640.00	640.00	O	436
E X 3	1,050.00	1,050.00	O	437

Premises Licence - New And Full Variation Applications

A	100.00	100.00	O	424
B	190.00	190.00	O	425
C	315.00	315.00	O	426
D	450.00	450.00	O	427
D X 2	900.00	900.00	O	429
E	635.00	635.00	O	428
E X 3	1,905.00	1,905.00	O	430

Mobile Home Site Licensing Scheme

	2022/23 Charge	2023/24 Charge	VAT	Record
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Licensing

Mobile Home Site Licensing Scheme

2022/23 Charge 2023/24 Charge VAT Record

Mobile Home Site Licence

a) Application for a new site licence - 1 to 5 pitches	525.00	551.00	O	1,336
b) Application for a new site licence - 6 to 24 pitches	612.00	643.00	O	1,337
c) Application for a new site licence - 25 to 99 pitches	677.00	711.00	O	1,338
d) Application for a new site licence - 100+ pitches	806.00	846.00	O	1,339
e) Application to alter conditions to a site licence - 1 to 5 pitches	250.00	263.00	O	1,340
f) Application to alter conditions to a site licence - 6 to 24 pitches	261.00	274.00	O	1,341
g) Application to alter conditions to a site licence - 25 to 99 pitches	273.00	287.00	O	1,342
h) Application to alter conditions to a site licence - 100+ pitches	295.00	310.00	O	1,343
i) Application to transfer a site licence	141.00	148.00	O	1,344
j) Annual fee - 1 to 5 pitches	199.00	209.00	O	1,345
k) Annual fee - 6 to 24 pitches	246.00	258.00	O	1,346
l) Annual fee - 25 to 99 pitches	277.00	291.00	O	1,347
m) Annual fee - 100+ pitches	344.00	361.00	O	1,348
n) Recover of cost of enforcement - hourly rate	66.00	70.00	O	1,415
o) Fit and proper person register application fee	378.00	397.00	O	1,693

Pollution

2022/23 Charge 2023/24 Charge VAT Record

Scrap Metal Dealers

Scrap Metal collector fee	360.00	378.00	O	1,307
Scrap Metal dealer site license fee	570.00	599.00	O	1,308
Scrap Metal Licence Variation	65.00	68.00	O	1,315
Scrap Metal replacement of Licence	28.00	29.00	O	1,316

Retail

2022/23 Charge 2023/24 Charge VAT Record

Licensing

Retail

2022/23 Charge 2023/24 Charge VAT Record

Registration for skin piercing treatments: acupuncture, tattooing, skin piercing, electrolysis, semi-permanent skin colouring

Practitioner registration	243.00	255.00	O	458
Registration of premises	243.00	255.00	O	459
Replacement certificate	55.00	58.00	O	935
Variation of registration	64.00	67.00	O	1,430

Sex establishment licence fee

Change of licence details	175.00	184.00	O	1,269
New,Renewal,Intermediate,Temporary	3,510.00	3,686.00	O	1,268

Sex Shop Registration

New,Renewal,Intermediate,Temporary	3,510.00	3,686.00	O	456
Transfer Of Licence	3,510.00	3,686.00	O	457

Pavement Licensing

Pavement Licensing

2022/23 Charge 2023/24 Charge VAT Record

Pavement Licensing

Street Pavement License	100.00	100.00	O	1,679
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Rodent & Pest Control

Rodent and Pest Control

2022/23 Charge 2023/24 Charge VAT Record

Pest Control

Bedbugs (based on a 3 bedroom property, more than 3 bedromms subject to survey)	116.50	122.00	S	1,260
Fleas, Cockroaches etc. (based on a 3 bedroom property, more than 3 bedrooms subject to survey)	82.00	95.00	S	327
Mice (Up to 3 visits)	72.00	72.00	S	326
Rats (Up to 3 visits)	46.50	55.00	S	325
Wasps (per visit)	82.00	70.00	S	1,629

Stray Dogs

2022/23 Charge 2023/24 Charge VAT Record

Stray Dogs - Collection Fee (comprising of £25 statutory fee, contractor collection fee £187)

Plus Kennelling of £30/day, if the owner wants their dog delivered back to them £35, and any vet fees incurred are charged in additio	202.00	212.00	O	295
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SAT

Spelride Accessible Transport (S A T)

2022/23 Charge 2023/24 Charge VAT Record

Membership

Annual	22.15	22.30	O	758
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Spelride

Per Single Trip	4.30	4.50	Z	759
Return Trip	7.50	7.90	Z	760

Taxi Licensing

Taxi Licensing - 1 Year & General Fees

2022/23 Charge

2023/24 Charge

VAT

Record

Hackney Carriages Driver and Vehicles

Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	21.00	22.00	O	1,239
Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	38.00	40.00	S	1,449
Disclosure & Barring Service Fee - 3 Yearly Check	52.00	55.00	O	542
English & Numeracy Retest Fee	34.00	36.00	O	547
Geographic Knowledge Retest Fee	72.00	76.00	O	544
Hackney Carriage Driver - New	328.00	344.00	O	538
Hackney Carriage Driver - Renewal	176.00	185.00	O	539
Hackney Carriage Vehicle	377.00	396.00	O	537
Hackney Carriage Vehicle (adapted for disabled persons)	189.00	198.00	O	931
Hackney Carriage Vehicle Plate Replacement	21.00	22.00	O	541
Licence Conditions Retest	41.00	43.00	O	546
Re-Issue Of Licence (Change of address, name or any other reason)	24.00	25.00	O	540
Re-Issue Of Licence (Change of Vehicle)	110.00	116.00	O	1,259
Transfer From Private Hire to Hackney Carriage Fee	172.00	181.00	O	545

Private Hire Driver Operator & Vehicle

Conditions test	40.00	42.00	O	1,630
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Taxi Licensing

Taxi Licensing - 1 Year & General Fees

Private Hire Driver Operator And Vehicle

	2022/23 Charge	2023/24 Charge	VAT	Record
a) Private Hire Operator - 1 Vehicle	228.00	239.00	O	527
b) Private Hire Operator - 2 To 5 Vehicles	284.00	298.00	O	528
c) Private Hire Operator - 6 To 20 Vehicles	405.00	425.00	O	529
Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	21.00	22.00	O	1,241
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	38.00	40.00	S	1,450
d) Private Hire Operator - 21 or more vehicles, = charge for 6 to 20 vehicles, PLUS, officer hourly rate for any additional hours if needed.	61.00	64.00	O	1,018
Disclosure & Barring Service Fee - 3 Yearly Check	52.00	55.00	O	535
English & Numeracy Retest Fee	34.00	36.00	O	534
Geographic Knowledge retest fee	41.00	43.00	O	928
Private Hire Driver Licence - New	317.00	333.00	O	531
Private Hire Driver Licence - Renewal	157.00	165.00	O	532
Private Hire Vehicle	332.00	349.00	O	530
Private Hire Vehicle (adapted for disabled persons)	166.00	174.00	O	929
Private Hire Vehicle plate replacement	21.00	22.00	O	933
private hire vehicle plate replacement	21.00	22.00	O	1,022
Re-Issue Of Licence (Change of address, name or any other reason)	24.00	25.00	O	1,020
Re-Issue Of Licence (Change of vehicle)	110.00	116.00	O	533

Taxi Licensing - 3 Year Fees

Hackney Carriage and Private Hire Driver

	2022/23 Charge	2023/24 Charge	VAT	Record
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	38.00	40.00	S	1,451
Hackney Carriage Driver - New	551.00	579.00	O	1,355
Hackney Carriage Driver - Renewal	424.00	445.00	O	1,356
Private Hire Driver Licence - New	531.00	558.00	O	1,374
Private Hire Driver Licence - Renewal	380.00	399.00	O	1,375

Taxi Licensing

Taxi Licensing - 5 Year Fees

2022/23 Charge 2023/24 Charge VAT Record

Private Hire Vehicle Operator

a) Private Hire Operator - 1 Vehicle	994.00	1,044.00	O	1,395
b) Private Hire Operator - 2 To 5 Vehicles	1,244.00	1,306.00	O	1,396
c) Private Hire Operator - 6 To 20 Vehicles	1,846.00	1,938.00	O	1,397
d) Private Hire Operator - 21 or more vehicles, = charge for 6 to 20 vehicles, PLUS, officer hourly rate for any additional hours if needed.	61.00	64.00	O	1,398
e) Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	38.00	40.00	S	1,452

Works in Default

Works in Default

2022/23 Charge 2023/24 Charge VAT Record

Works in Default

30% administration fee applied to cost of any works that are carried out in default by Environmental Health	S	1,453
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